

Tools Order Form

工具訂購表格

1

Fill in the quantity of tools to be purchased and calculate the amounts.
在右邊的表格填上購買工具數量及計算所需款項。

2

Prepare a cheque for the payment.
以港元支票付款。

3

Fill in the order and delivery information.
填妥購買及送貨資料。

4

Follow the instruction at the end of the form to send us your request.
按本表格末的指示遞交表格。

Tools 工具	Unit Price 每單位定價	Quantity 數量	Sub-Total 單項總計 HK\$
E-Learning Programme - Time Master 時間主人 <i>Printable PDF format, licensed for personal use only</i>	HK\$280	English version: <input type="checkbox"/>	
		中文版: <input type="checkbox"/>	
E-Learning Programme - Time Master 時間主人 <i>Non-editable PowerPoint slideshow format, with full color animations, licensed for single company's internal and non-revenue-generating use</i>	HK\$1,800	English version: <input type="checkbox"/>	
		中文版: <input type="checkbox"/>	
E-Learning Programme - Time Master 時間主人 <i>Fully editable and printable PowerPoint format, with full color animations, licensed for single company's internal and non-revenue-generating use.</i>	HK\$4,800	English version: <input type="checkbox"/>	
		中文版: <input type="checkbox"/>	
Total Amount 總計 (HK\$)			

Details for payment 付款細節：

Pay by Hong Kong Dollar Cheque 以港元支票付款

The cheque (in Hong Kong Dollar) should be crossed and payable to
“High Impact Management Consulting Limited”

Do not send cash.

支票敬請劃線，抬頭請寫「**僑博管理顧問有限公司**」。請勿郵寄現金

Bank 銀行	
Cheque No. 支票編號	

Contact & Delivery Information 聯絡及付運資料：

Name 姓名	
Title 職銜	
Organization 機構	
Phone 電話	
E-mail 電郵	
Fax 傳真	
Mailing Address 郵遞地址	

- ◎ The receipt will be sent to the above mailing address. 收據將寄回以上所提供地址
- ◎ The electronic file(s) will be sent to your e-mail address once payment is confirmed.
所訂工具將於確認收款後以電郵傳送至閣下之電郵地址

How to Send Your Order Form to Us?

如何遞交訂購表格？

Please send the order form, together with the Hong Kong Dollar cheque, to the following address by post.

High Impact Management Consulting Limited
22/F, 3 Lockhart Road, Wan Chai, Hong Kong

請將填妥的表格連同港元支票，郵寄到下列地址：

香港灣仔駱克道 3 號 22 樓
僑博管理顧問有限公司